

Avoid these common problems with Research Review Committee submissions!

- The study is closely related to, or based on, a submitted grant application, but the grant is not attached to the application.
- The study is closely related to another study that is already IRB approved (it may be appropriate to amend the existing protocol).
- Co-investigators, Dr. Gans, or Dr. DeLuca were asked to sign the application at the last minute (they need time to look over and perhaps discuss the application with you or other staff).
- Application was brought to Dr. Barrett for her to sign as Chair of the RRC, but the RRC has not yet reviewed and approved the study.
- The study needs to start in less than three months' time (allow at least three months for processing and approval)
- The study requirements for participant recruitment exceed available resources or time available.
- Consent form is filled out carelessly (page formatting is disrupted; filler material was left in).
- RRC presentation wasn't prepared or rehearsed to be both informative AND concise.
- Mentor or co-investigators with vital knowledge didn't attend RRC meeting, and some RRC questions could not be addressed.